

Telangana Sarva Shiksha Abhiyan, Hyderabad **Guidelines on the utilization of MRC Grants 2017-18**

MRC Grant – Rs. 80,000/- per MRC per year

A. Contingent Grant – Rs. 50,000/- per annum

➤ Maintenance and repairs of computers, printer TV, ROT etc.,	-	5000
➤ Rs. 650/- per month for internet	-	8000
➤ Rs. 500/- per month for MEOs cell phone	-	6000
➤ Rs.1000/-per month for Electricity charges	-	10000
➤ Stationery, Xerox, office maintenance, postage	-	6000
➤ Maintenance of toilets @ ₹1000/- for 12 months	-	12000
➤ Minor repairs to floors, windows, doors etc.,	-	3000

B. TA, TLM and meetings – Rs. 30,000/- per annum

➤ Payment of FTA to MEOs @ Rs.1000/- per month	-	12000
➤ Conduct of meetings-providing tea and snacks to the participants	-	6000
➤ Reference books, magazines, News-paper etc	-	2000
➤ Melas, Talent Search Examinations etc	-	3000
➤ Drinking water charges	-	5000
➤ Procurement of TLM	-	2000

Stock register should be maintained for purchases of items. Particulars of procured item should be entered in the stock register.

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